



Metal Seal Precision, LLC
 7333 Corporate Drive
 Mentor, OH 44090

EMPLOYMENT APPLICATION

DATE: _____

NIGHT SHIFT YES NO

NAME: (Last) _____ (First) _____ (Middle) _____

Address (No. & Street) _____ (City) _____ (State) _____ (Zip Code) _____

Main Telephone Number (Or Where You Can Be Reached) _____

Social Security Number _____

What Position Are You Applying For? _____

Date Available For Employment _____

Have You Worked For This Company Before? Yes No

Referred By: _____

Do You Have Any Friends Or Relatives Employed By Metal Seal Precision? If So, Please List Name And Relationship. (This Will Not Disqualify You From Employment.)

Name _____	Relationship _____	Name _____	Relationship _____
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EDUCATIONAL BACKGROUND

Type of School	Name & Address	# Years Attended	Graduated	Course or Major
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Post Graduate			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No	

SKILLS

List software packages in which you are proficient:

List any other skills in which you are proficient:

EMPLOYMENT HISTORY

List Most Recent Employment First.

****Use all spaces required to show a minimum of five years employment history****

Company Name _____

Telephone # _____

Company Address _____

Supervisor's Name _____

Supervisor's Title _____

Employment Dates From _____ To _____

Type Of Business _____

Rate Of Pay Starting _____ Final _____

Position _____

Describe Your Duties _____

Reason For Leaving _____

May We Contact This Employer? _____

Company Name _____

Telephone # _____

Company Address _____

Supervisor's Name _____

Supervisor's Title _____

Employment Dates From _____ To _____

Type Of Business _____

Rate Of Pay Starting _____ Final _____

Position _____

Describe Your Duties _____

Reason For Leaving _____

May We Contact This Employer? _____

Company Name _____

Telephone # _____

Company Address _____

Supervisor's Name _____

Supervisor's Title _____

Employment Dates From _____ To _____

Type Of Business _____

Rate Of Pay Starting _____ Final _____

Position _____

Describe Your Duties _____

Reason For Leaving _____

May We Contact This Employer? _____

Salary or Hourly Rate Desired? _____

PERSONAL

Have you ever been convicted of a violation of the law, other than a traffic violation? (Convictions will not necessarily Disqualify you from employment, but will be considered in relation to specific job requirements.) Yes No If yes, please explain:

PLEASE READ CAREFULLY

I understand that honesty is one of the most important criteria for gaining employment and, therefore, authorize verification of all statements contained in this application through contact with former employers and other listed references or any other persons who can verify information. I also authorize discussion of the results with any other employees of the company involved in the hiring process. In addition, I give my consent for all contacted persons including former employers to provide information concerning this application, and I release each such person from liability for providing information to the company. I understand that falsification of information requested on this application is grounds for disqualification for further consideration or for dismissal from employment.

I agree to conform to the rules and regulations of the company, and understand that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at the option of either the company or myself. I understand that no representative of the company has any authority to enter into any agreement for employment for any specified period of time.

I also understand, and agree, that my possible employment with Metal Seal Precision is contingent upon my successful completion of a pre-employment drug test, and that my successful completion of the drug test is no guarantee of employment or job availability. I understand and agree that my refusal to participate in the drug testing procedure is the equivalent of my withdrawing my application for employment.

I authorize you to check my past employment references and to obtain an Investigative Consumer Report to help evaluate me as a potential employee. I understand that this report may include information about my character, general reputation, personal characteristics, mode of living, and financial responsibility and that this information may be obtained, in part, through personal interviews with friends, neighbors, and associates. I understand that I have the right to make a written request to you to learn the complete nature and scope of this investigative consumer report.

I have read the job description for the position of _____ and am able to
(fill in position title)
perform the essential functions (with or without accommodations).

I acknowledge that I have read and understand the above.

Signed

Date

***Metal Seal Precision is an Equal Opportunity Employer and does not discriminate in hiring or promotion of employees on the basis of race, color, creed, national origin, religion, sex, age, or disability.**

OFFICE USE ONLY – DO NOT WRITE IN SHADED AREA

Interviewed: Yes No

Interviewed by: _____ Date: _____ Result: _____